



THE ASIATIC SOCIETY

FOUNDED IN 1784

(An Institution of National Importance declared by an Act of Parliament)
and

(An autonomous organization under Ministry of Culture, Government of India.)

1, PARK STREET, KOLKATA - 700 016

Patron : Hon'ble Governor of West Bengal

Ref. No. : 12434

Date : 25/9/17

NOTICE INVITING EXPRESSION OF INTEREST (EOI)
FOR EMPANELMENT FOR CONSERVATION LAB. DIVISION



The Asiatic Society, Kolkata, an Institution of National Importance declared by an Act of Parliament and an Autonomous organization under Ministry of Culture, Government of India Possesses a large number of collection of rare and valuable manuscripts, Journals etc. For the purpose of these restoration and Conservation of the Society Conservation Section need a number of chemicals, preservative materials and book binding materials during 2017-20.

The Society invites Expression of Interest from suitable, reputed, experienced Firms / suppliers for supplying Conservation Chemicals and Book Binding materials etc.

Time Schedule

Web advertisement for EOI	25.09.2017
Last date of submission of EOI	16.10.2017 up to 3.00 p.m
Opening of EOI for evaluation	16.10.2017 at 4.00 p.m

Criteria for EOI :

1. EOI has to be submitted on official letter-head of the concern.
2. The undersigned reserves the right to accept, reject one or all of the EOI offers besides postponing the process of this EOI in the interest of public service without assigning any reason whatsoever.
3. EOI documents consisting of Technical documents only shall be submitted by the vendors sealed envelopes. Latest by 14:00 hrs on 16.10.2017.
4. Sealed offers should be dropped in the Conservation Section, at 1st floor, old building of The Asiatic Society, 1, Park Street, Kolkata – 700016 this office by due date and time. Late offers will not be accepted in any circumstances.
5. The Asiatic Society at its sole discretion reserves the right to extend date of submission of EOI and the same shall be update in the website and all vendors are requested to visit the website for latest updates.
6. The Asiatic Society reserves the right to annul the EOI process at any time without any liability for such annulment, without assigning any reason there to.
7. The Asiatic Society reserves the right to invite revised EOI without amendment at any stage without any liability for such invitation and without assigning any reason thereof.
8. The party has to submit GST registration, PAN number in the EOI the vendor will also submit income tax clearance certificate. Trade License, Service Tax Registration Certificate and other such documents are required to prove their eligibility for such work.
9. The party has to submit the client list along with necessary details.


(SATYABRATA CHAKRABARTI)
GENERAL SECRETARY